



**South Peninsula
Behavioral Health Services, Inc.**

3948 Ben Walters Lane, Homer, Alaska 99603

Vacancy Announcement: 2019-001

Position: Service Associate

Classification: Fulltime (30+ hours a week), non-exempt

Opening Date: 7 January 2019

Department: All

Closing Date: 25 January 2019

Starting Pay: Pay range begins at \$13.62 an hour, qualifications and experience will be considered.

General Description of Duties and Responsibilities:

Service Associate is responsible for providing direct program services related to skill development, treatment, and care in home, school, and community based settings.

Essential Functions:

1. Work with clients to help them develop identified life skills and accomplish goals outlined in the treatment plan or plan of care. Work can be done one-on-one, in a group, or with the client's family.
2. Maintain clinically appropriate client records that meet agency standards.
3. Meet performance expectations for time and billing standards.
4. Participate as appropriate in clinical consultations regarding client progress.
5. Demonstrate the ability to handle the position without continuous supervision.
6. Demonstrate the ability to function and communicate effectively in an interdisciplinary team approach to behavioral health.
7. Demonstrate proactive intervention skills in response to emotional/behavioral dysregulation.
8. Demonstrate a basic understanding of various behavioral health treatment approaches.

Competencies:

1. Working with Others
2. Assessing Strengths and Needs
3. Providing Services
4. Advocating
5. Documenting
6. Behaving Professionally and Ethically
7. Developing Professionally

Qualifications:

1. High school diploma or GED required.
2. Preference given to applicants holding a valid driver's license with a clean driving record.
3. Must be able to satisfactorily complete a criminal background check.
4. Must be comfortable completing documentation using computer based systems.

Physical Demands: May require lifting up to 25 lbs on an infrequent basis

Work Environment: Must be comfortable working in schools, and in the greater community. Requires skills in documenting services. Hours of work are based upon needs of the individual supported, that may include evenings and weekends.

To apply, turn in a completed application with resume in person at 3948 Ben Walters Lane, Homer, AK 99835, email to hr@spbhs.org or fax to (907)235-2290. Applications can found at www.spbhs.org.

South Peninsula Behavioral Health Services, Inc. is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or another characteristic protected by law.