



**South Peninsula
Behavioral Health Services, Inc.**

3948 Ben Walters Lane, Homer, Alaska 99603

June 22, 2020

To the clients, families and friends of SPBHS:

I'd like to thank you all for your efforts during the past three months. The quick response to our national emergency has been quite something.

The SPBHS staff has been impressed with the speed to which you have all adapted to phone conferences, video conferences, and distanced visits. For some of you, I know this has been more difficult than for others. With that in mind, SPBHS is re-opening doors to in-person visits.

For those of you that feel that your needs are better met in person, please contact your Clinician or Service Team Leader or Program Manager to arrange returning. Of course, we do have some new rules in place, including limited numbers of people inside SPBHS buildings, appointments required for in-person services, masks must be worn, and pre-visit screenings. Anyone entering our buildings, staff and clients included, will be expected to follow these new rules

The staff you work with will be able to walk you through the requirements for returning to in-person services. I've also included a copy of the screening questions we will be asking along with your expectations for visiting one of our buildings.

Again, thank you for your hard work during this time and we absolutely look forward to seeing you in-person soon. Safely.

Sincerely,

Jay Bechtol, CEO

South Peninsula Behavioral Health Services



Client Guidelines and Expectations for In-Person Services in response to COVID-19

These will to be reviewed with each client by the staff member providing in-person services before the client returns to in-person services using an approach that best accommodates individual communication needs.

These expectations are to help clients understand the importance of developing the skills to practice self-care, staff safety, and community safety. Any client that cannot or will not work within these guidelines will need to receive their services in an alternate way.

These expectations do not exclude anyone from receiving services through SPBHS.

For in-person services, clients will:

1. Maintain physical distance from other clients, staff, and community members.
2. When physical distance cannot be maintained or when entering an SPBHS Building or Automobile, client will be expected to wear a mask. SPBHS will provide a mask if client needs one.
3. Will be asked to complete a phone/video screening questionnaire prior to in-person services.
4. Not bring additional friends/family members including kids.
5. Will check in and out of SPBHS buildings through designated doors.
6. Will be asked to use hand sanitizer and wash hands regularly.
7. May be asked to wait outside of buildings/waiting rooms prior to scheduled appointments.



COVID-19 Screening Process

For Client/Visitor Screening prior to in-person services or visitor to SPBHS Sites

Client/Visitor Name: _____ Person Contacted (if not the client): _____

Staff Completing Screening: _____ Date: _____

1. Has the individual or person living in the household traveled out of state in the past two (2) weeks? Yes or No
2. Does the client currently have a fever, cough, difficulty breathing? Yes or No
3. Waiting for the results of a COVID-19 test? Yes or No
4. Living with anyone that has tested positive for COVID-19? Yes or No
5. Had a fever, cough, or difficulty breathing in the past three days? Yes or No

If any YES, please indicate reason here:

Any client that answers yes to any one of the above questions will not be allowed in-person services. Please note dates of travel, date of testing, or other pertinent information above.

Signed by staff member completing the screening : _____

Routing:

Please return this form to your supervisor.

Supervisors Submit these form the Medical Records Office on a weekly basis.