GENERAL DESCRIPTION OF DUTIES AND RESPONSIBILITIES:

Provides evening care and supervision of residents. Provides direct intensive intervention, activity therapy, skills training and rehabilitation services, supervises residents' medication, and prepares dinner for residents.

Responsibilities:

- De-brief with other staff at the start and at the end of each shift.
- Carry out duties in accordance with each resident's individualized treatment plan, plans of care and protocol.
- Provide each resident medication as prescribed and supervise each resident taking medication.
- Monitor all activity on premises
- Willing and able to provide a nutritious breakfast, lunch or dinner as required.
- Complete & submit well written, accurate and compliant progress notes, activity logs and time sheets by required deadlines.

QUALIFICATIONS:

- High school diploma or GED required.
- CPR certified
- Exercise excellent communication skills demonstrating empathy, assertiveness, active listening; demonstrate the ability to negotiate conflict and good problem solving abilities.
- Exercise good judgment, reliability, efficiency and commitment to quality while completing work assignments
- Demonstrate comfort and competence working in individual as well as group settings.

<u>Current opening includes:</u>

- Full Time position, 40 hours a week.
- Benefits including Medical, Dental, Vision, Life

Salary Range: \$14.03--\$19.00 an hour, depending on experience and qualifications. To apply please send updated resume and application to hr@spbhs.org.